 Candidate Information Sheet

# Global Delivery Services India

**Please fill this sheet in CAPITAL LETTERS ONLY**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Date of interview | (DD/MM/YY) | | | | | | | | |
| Source:  Consultant Name of consultant:  Employee referral Employee name :  Direct  (  Walk-in  )  Advertisement  Employee GPN (ID) :  Job fair Campus Portal (Naukri/LinkedIn)  Boomerang (worked with GDS India before)  Former EY employee (worked with another EY entity before. Please specify) | | | | | | | | | |
| Name  (As per educational certificates; please expand initials) | | | First |  | Middle |  | Last | |
|  |  |  |  |  | |
| Present address | | | House number and street |  | |  | | |
| Area/Locality |  | | Landmark | | |
| City |  | | Pin | | |
| State |  | | Staying since |  | |
| Date of birth (record)  Date of birth (actual) | | (DD/MM/YYYY) | | Gender | | Marital status | | Marriage date |
| (DD/MM/YYYY) | | Male Female  Others | |  | | (DD/MM/YYYY) |
| Contact details Residence number | | | |  | | Mobile number | | |
| Nationality Indian NRI | | | | PIO Foreigner | | | | |
| Personal email ID | | | |  | | Position applied for | | |
| Disability declaration  I am a person with disability   * + Yes   + No | | | |  | | | | |
| We are an equal opportunity employer.  Physical disabilities, if any (optional to share)  If yes, please mention the type of disability | | | |  | | | | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Education** | | | | | | |
| Qualifications | Full/part-time | Specialization/discipline | University/Board | State | Year of Passing | Percentage or CGPA |
| X Std |  |  |  |  |  |  |
| XII Std/ equivalent |  |  |  |  |  |  |
| Graduation |  |  |  |  |  |  |
| Post-Graduation |  |  |  |  |  |  |
| Professional certification |  |  |  |  |  |  |

Additional information (qualified or semi-qualified Chartered Accountants only)

|  |  |  |
| --- | --- | --- |
| **Professional membership(s)** |  |  |
| Association/Society/Institute | Date | Membership status |
|  |  |  |
|  |  |  |

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| --- | --- | --- | --- | --- | --- |
| **Professional experience** | | | | | |
| Total experience |  | | | | |
| Details of last full-time positions  (Starting with the present) | From (DD/MM/YY) | | To (DD/MM/YY) | Designation | Primary responsibilities |
|  |  | |  |  |  |
|  |  | |  |  |  |
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|  |  | |  |  |  |
| Notice Period |  | | | | Willing to work the night shift?  No  Yes |
| Tentative date of joining, if selected |  | | | |
| Have you participated in any EY selection process in the last six months? | | | | | Yes  No |
| Specify details: |  | | | | |
| Any foreign languages known (specify): | |  | | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Are you related to anyone working with EY | | Yes No | | |
| If yes; Name | | Relationship | | |
| Details of the person to be notified in case of an emergency | |  | | |
| Name |  | Address |  | |
| Phone |  | Fax |  | |
| Current compensation | | | | |
| Total compensation | Fixed compensation | Variable Compensation | Frequency of pay out (variable pay) | |
| Other benefits |  |  |  | |
| Expected compensation at EY | |  |  | |
| **Please provide two references (excluding relatives)** | | |  | |
| Name |  | | Occupation |  |
| Address |  | | Relationship |  |
| Phone |  | | E-mail |  |
| Name |  | | Occupation |  |
| Address |  | | Relationship |  |
| Phone |  | | E-mail |  |

**Declaration**

I certify that the information provided above is true to the best of my knowledge, and can be considered as part of any subsequent contract of employment.

I consent to comply with any pre or post-employment selection process as may be required by either Global Shared Services Division of Ernst & Young Private Limited or EYGBS (India) Private Limited (both entities to be hitherto referred to as ”GDS India”) or its representatives, and release GDS India from any liability that may arise from such processes, as mentioned.

I further authorize GDS India to contact any of my former and/or existing employer(s) and educational institution(s) to verify the information I have provided, and inquire about my work and education history, both during the pre or post-employment selection process.

I authorize an inquiry to be made about the information contained in this application, both from former and/or existing employer(s) and educational institutions named in this application. They are authorized to provide information about me and I release them from all liability that may arise from issuing such information.

I, hereby, agree and confirm that all the information in this application as well as in all the forms completed by me, in reference to my employment, are true and accurate. I understand that my misrepresentation of facts and failure to disclose information required in this application or material change in the information provided not being reported to the People Team (Human Resources), shall be cause for dismissal, regardless of when discovered, by GDS India.

This is without prejudice to the legal rights and remedies available to GDS India for the above-stated purpose.

Date Signature